

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of November 29, 2017**

**Members Present:** Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

**Others Present:** WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza, Eric Mance, Broad Brook Brewing and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**II. Added Agenda Items**

**Motion:** To add Jeff Respler, West River Farms, Item C under New Business.  
Riggott/Montstream  
Passed unanimously

**III. Acceptance of Minutes of October 25, 2017**

**Motion:** To accept the minutes of October 25, 2017.  
Riggott/Montstream  
Passed unanimously

**IV. Communications**

Mr. Anderson had two items. The first was an article that reported another overflow of 283,000 gallons of sewage into a river in Waterbury due to a power failure. The second was a letter from Pat and Andy Hoffman regarding a refund for unused sewer service at 32 Church St. The Hoffman's have been paying a sewer use bill for 40 years although they were never connected to the sewer system. They requested a refund and had received a refund for three years, per WPCA policy and State Statute, of \$1,104.00. Mr. Hoffman requested the refund of an additional installment since the January 2018 installment, which he had paid, had not yet come due. Mr. Anderson explained that the bill is due July 1<sup>st</sup> but the rate payer is given the option to pay in two installments. Mr. Montstream felt that a formal, considerate letter should be sent Mr. Hoffman. Mr. Anderson will take care of it.

***\*Attorney Lanza arrived at 7:05 p.m.***

**V. Visitors**

There were no scheduled visitors.

**VI. Public Participation**

There was no public participation.

**VII. Receipt of Applications**

There were no applications.

### **VIII. Approval of Applications**

There were no applications to be approved.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing.  
Riggott/Montstream  
Passed unanimously

### **IX. Public Hearing**

**Motion:** To open the public hearing for Sofia's Plaza's LLC, 2 North Rd, Broad Brook Brewing.  
Riggott/Montstream  
Passed unanimously

Eric Mance was present for Broad Brook Brewing. Mr. Mance provided Mr. Enderle with the Federal Tax Records, the FCC was calculated based on those numbers. The average for the three years was 255,595 gallons divided by 70,000 gallons per EDU equals 3.65 EDU's which rounds up to 4 EDU's. Mr. Enderle explained that they had paid for 1 EDU originally so 3 EDU's are due. Mr. Mance asked for the Boards consideration in rounding the number down to 3 EDU's. Mr. Tyler explained that unfortunately they can't. They have to stick to the regulations. Mr. Mance explained they did what they could to conserve water but there is a lot of water used cleaning the floors and tanks.

**Motion:** To close the public hearing for Sofia's Plazas LLC, 2 North Rd, Broad Brook Brewing.  
Riggott/Montstream  
Passed unanimously

**Motion:** To resume the regular meeting.  
Riggott/Montstream  
Passed unanimously

Mr. Mance thanked the Board and left the meeting at this time.

### **X. Action on Facility Connection Charges**

**Motion:** To impose a facility connection charge of 3 EDU's at \$14,982.00 to Sofia's Plaza's LLC, 2 North Rd, Broad Brook Brewing.  
Riggott/Montstream  
Passed unanimously

### **XI. Legal**

Attorney Lanza discussed consulting with the Town Attorney. Mr. Anderson suggested that Attorney Lanza go through the First Selectman.

### **XII. Unfinished Business**

#### **IT Status**

Mr. Alibozek reported that phase one of ACP2 has been completed and is running fine locally.

Benefit Assessment Policy

This was not discussed.

**XIII. New Business**

Selection of Sub-Committee for Union Contract Negotiations

Mr. Anderson, Mr. Tyler and Mr. Montstream volunteered for the sub-committee.

Scout Hall MOU

**Motion:** To authorize the Chairman of the WPCA to sign the agreement after the First Selectman signs it.  
Riggott/Montstream  
Passed unanimously

Jeff Respler, West River Farms

Mr. Enderle explained that Mr. Respler had asked for a change to their agreement. Mr. Enderle had asked him to attend tonight's meeting. In the agreement, West River Farms would pay upfront for their sewer connection, half this December and the second half in December 2018 and the WPCA would cover inspection costs. Mr. Respler, after meeting with his partners, asked that the connection charges be reduced from \$6,500 to \$5,000 per lot. Mr. Tyler asked if the sewer has been inspected and accepted. Mr. Enderle replied that it has been inspected but not formally accepted. Mr. Anderson stated that they can't give any discounts.

Bill Sheet Review

There was nothing out of the ordinary.

Superintendent's Report

Mr. Enderle reported that the staff is getting a lot of work done and saving \$100,000's. Mr. Alibozek is continuing his networking classes at STCC. Skip's Septic has been bringing 3 loads of septage per day which is bringing in revenue. AE Koehler has adapted to using the honey monster. They are in the process of rebuilding the septage facility. Mr. Enderle reported that the Town Treasurer, Kim Lord, has been gone for a while but he has been tracking the FCC's with monthly reports from the Tax Collector. The Board will need to transfer the CIP money that was budgeted.

Transfers

**Motion:** To transfer \$37,312.00 from the FCC Fund to 2720 110600 52200 (Pump Station Maintenance).  
Tyler/Riggott  
Passed unanimously

**Motion:** To transfer \$47,491 from the FCC Fund to 2720 110600 59600 (WPCA CIP).  
Tyler/Riggott  
Passed unanimously

Mr. Enderle explained that the first transfer was for the Scout Hall generator and electrical work and the second transfer was for the Administration Building Roof.

The Board went into Executive Session including Mr. Enderle, Martin Loughlin, Edward O'Brien and George McDonald.

**XIV. Executive Session**

**Health Insurance and Superintendent**

No motions were made.

**XV. Adjournment**

**Motion:** To adjourn the meeting at 9:25 p.m.  
Riggott/Montstream  
Passed unanimously

Respectfully submitted,

Laura Michael  
Recording Secretary